



WALKABOUT FARM THERAPEUTIC RIDING ASSOCIATION Confidentiality Agreement for Board Members and Volunteers

This Confidentiality Agreement ("Agreement") is made between **Walkabout Farm Therapeutic Riding Association** ("Walkabout Farm"), a registered charitable organization, and the undersigned individual ("Undersigned"), in their role as a **Board Member** or **Volunteer**.

1. Purpose

The purpose of this Agreement is to protect the confidentiality of sensitive information relating to Walkabout Farm, its participants, staff, donors, volunteers, and overall operations.

2. Confidential Information

Confidential Information includes, but is not limited to:

- Personal and medical information of program participants and volunteers
- Donor names, contact information, and donation details
- Financial records and organizational budgets
- Information regarding sponsorships, and grant applications
- Internal policies, discussions, meeting minutes, and communications
- Any non-public information shared in confidence during the course of your involvement with Walkabout Farm

3. Obligation of Confidentiality

The Undersigned agrees to:

- Keep all Confidential Information strictly confidential
- Not disclose Confidential Information to anyone outside of Walkabout Farm, unless authorized in writing by the Board Chair or Executive Director
- Use Confidential Information only for purposes related to their role within the organization

- Take reasonable steps to prevent unauthorized access to Confidential Information

4. Return or Destruction of Materials

Upon termination of involvement with Walkabout Farm, the Undersigned agrees to promptly return or securely destroy any materials containing Confidential Information, whether physical or digital.

5. Duration

This Agreement remains in effect during and after the period of the Undersigned's involvement with Walkabout Farm.

6. Breach of Agreement

Any breach of this Agreement may result in removal from the board or volunteer position and/or legal action if necessary.

7. Acknowledgment

By signing below, the Undersigned acknowledges that they have read, understand, and agree to abide by the terms of this Confidentiality Agreement.

Name (Print): _____

Role (Board Member or Volunteer): _____

Signature: _____

Date: _____